



State Of California
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EMERGENCY TEACHING PERMITS

Reissuance of Single Subject, Multiple Subject, Single Subject with English Learner Authorization, CLAD or BCLAD Emphasis, and Multiple Subject with English Learner Authorization, CLAD or BCLAD Emphasis

The emergency permits described in this leaflet are available only at the request of an employing agency. Individuals may not apply directly to the Commission for these documents. If you wish to seek employment based upon an emergency permit, please contact your prospective employer for more information.

Effective January 1, 1998, emergency permits described in this leaflet may be reissued a maximum of four times, authorizing a maximum of five years of service. At its December 2003 meeting, the Commission voted to discontinue the issuance of all Multiple and Single Subject Emergency Permits effective June 30, 2006. Multiple and Single Subject Emergency Permits issued after July 1, 2005 will expire on June 30, 2006 notwithstanding the fact that previous emergency permits stated the document may be reissued for additional years. Education Specialist Emergency Permits are not included in this action at this time.

For more information, please see [Coded Correspondence 03-0021](#), available on the Commission's web site at www.ctc.ca.gov.

General Information

The employer and the individual must meet **both** the general and specific requirements for reissuance of Emergency Permits.

The employing agency must provide orientation, guidance, and assistance when an individual obtains, for the first time, any of the emergency teaching permits described (The employing agency may vary the nature, content, and duration of the orientation to match the amount of training and experience previously completed by the emergency permit teacher.) It shall include, but not be limited to, an overview of all of the following topics:

- a. the curriculum that an emergency permit teacher is expected to teach
- b. effective techniques of classroom instruction at the emergency permit teacher's assigned level—preschool, elementary, middle, secondary, or adult education
- c. effective techniques of classroom management at the emergency permit teacher's assigned level—elementary or secondary.

To the extent reasonably feasible, the orientation to teaching shall occur before the emergency permit teacher begins his or her teaching assignment. The employing agency will assign an experienced educator to guide and assist each holder of an emergency teaching permit described in this leaflet (the experienced educator shall be a certificated employee of the employing agency, or a certificated retiree of a California school district or county office of education, and have completed at least three years of full-time classroom teaching experience.) Emergency permits are valid for one year. Teaching or service authorized by an emergency permit (except the 30-Day Substitute Permit) is restricted to schools operated by the employing agency that requested the permit.

Requirements for Reissuance of Emergency Single Subject, Multiple Subject, Single Subject with English Learner Authorization, CLAD or BCLAD Emphasis, and Multiple Subject with English Learner Authorization, CLAD or BCLAD Emphasis Teaching Permits

Individuals must satisfy **all** of the following requirements:

1. Submit a complete application packet, including payment of the fee(s) and other documents required to verify completion of all requirements for the specific emergency permit

(continued)

2. For the first reissuance only, **all** of the following requirements must be satisfied:
 - a. your employer must verify that orientation, guidance, and assistance have been provided, verified on form CL-469
 - b. obtain an evaluation by a Commission-approved professional preparation institution identifying requirements the emergency permit holder must complete to be eligible for the related credential, verified on form CL-469
 - c. verify that holders of the Emergency Multiple or Single Subject Teaching Permits and the Emergency Multiple or Single Subject Teaching Permits with an English learner authorization, CLAD or BCLAD emphasis, have completed **one** of the following:
 - taken the appropriate subject-matter examination(s) if the holder has not completed the subject-matter knowledge requirement prior to applying for the permit
 - completed at least six semester units or nine quarter units of approved course work (with a grade of “C” or better) in a Commission-approved professional preparation program or subject-matter program required for issuance of the related credential, verified on form CL-469. (The course work must be completed after the issuance date of the current permit and prior to the requested reissue date. The appropriate college or university must verify the course work.)
3. For all subsequent reissuances, **both** of the following requirements must be satisfied:
 - a. your employer must verify that guidance and assistance have been provided, verified on form CL-469
 - b. you must complete at least six semester units or nine quarter units of approved course work (with a grade of “C” or better) in a Commission-approved professional preparation program or subject-matter program required for issuance of the related credential, verified on form CL-469
4. The employing agency must have an annual Declaration of Need for Fully Qualified Educators on file with the Commission

Reference: California Education Code, Sections 44251(c), 44300, and 44301, and Title 5, California Code of Regulations, Sections 80023.1, 80024.1 through 80024.2.1, and 80026 through 80026.6